

Junior Accountant

For our reputable Company in Dbayeh

Major: degree in Business Administration, Accounting, or any related field

Work Experience: 2 – 5 years of experience in Accounting, Business Management or similar, with basic knowledge of accounting principles and ERP/accounting software

Major Requirements:

- Assist in the preparation of journals, reconciliations, and financial reports.
- Support audits by providing required documentation and schedules.
- Maintain proper filing and archiving of all financial documents.
- Perform other finance-related tasks as assigned by the Senior Accountant/Finance Manager.

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb,
Ext. 7801; 7802