

## **Online Sales Specialist / E-Commerce**

*A reputable company in Choueifat*

Working Days and Hours: Monday until Friday, from 8:00 a.m. until 5:00 p.m.

Major: degree in Business Administration, Marketing, or any related field

Experience: 1-3 years of experience in online sales, E-commerce, or digital platforms

Major Responsibilities:

- Coordinate promotions and analyze market trends for growth
- Manage product listings, content, pricing, and availability
- Handle online orders, inquiries, and customer complaints
- Drive online sales growth and improve conversion rates
- Monitor sales performance and prepare regular reports

Salary and Benefits: around \$1,100 – \$1,200, Transportation and Schooling, NSSF and Medical Insurance

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: [career.services@balamand.edu.lb](mailto:career.services@balamand.edu.lb),  
Ext. 7801; 7802