

## **Creative Senior Interior Designer, Brand, PR & Communications Specialist – JT+ Partners**

*An international architecture, master planning, and integrated design consultancy founded in 2015, with offices in Dubai and Beirut*

Location: Beirut, Lebanon

### **1. Creative Senior Interior Designer**

Major: degree in Interior Design, or any related field

Experience: 10 – 12 years of experience in the GCC

Major Responsibilities:

- Lead the design process from concept development to project completion, ensuring the delivery of high-quality interior design solutions.
- Provide creative direction and guidance to the design team, mentoring designers and collaborating with them to enhance their skills and expertise.
- Translate client requirements into design concepts, creating mood boards, sketches, and 3D visualizations to effectively communicate design ideas.
- Present design proposals and concepts to clients, addressing their feedback and incorporating changes as necessary
- Collaborate with project managers, architects, and contractors to ensure seamless coordination and integration of the design with the overall project plan.
- Create detailed design documentation, including drawings, specifications, and material selections, to guide the construction and implementation process.
- Oversee the procurement and installation of furniture, fixtures, and finishes, ensuring compliance with design specifications and project timelines.
- Prepare and deliver compelling presentations to clients, showcasing design concepts, material selections, and design intent.
- Utilize various visual presentation tools, such as 3D renderings, physical models, and mood boards, to effectively communicate design ideas and concepts.

Additional Requirements:

- Proficiency in design software such as AutoCAD, SketchUp, Revit, 3D modelling software's and Adobe Creative Suite.
- Strong knowledge of local building codes, regulations, and industry standards.
- Proven leadership abilities, with the capacity to guide and inspire a design team.
- Attention to detail and understanding of materials, finishes, and construction techniques.
- Ability to manage multiple projects simultaneously and meet deadlines.
- Knowledge of sustainable design practices and principles is a plus.

## **2. Brand, PR & Communications Specialist**

**Major:** degree in Marketing, Graphic Design, Mass Media and Communication, or any related field

**Experience:** 5 – 10 years of experience within architecture, engineering, construction, real estate, or consultancy sectors

### **Major Responsibilities:**

- Develop and execute branding and marketing initiatives aligned with JT+Partners’ strategic growth objectives.
- Prepare high-quality company profiles, brochures, capability statements, presentations, and marketing collateral.
- Enhance JT+Partners’ digital presence across LinkedIn, Instagram, website platforms, and other communication channels.
- Produce high-quality presentations, layouts, infographics, promotional graphics, and branded communication materials.
- Ensure all visual communication reflects JT+Partners’ premium positioning and professional standards.
- Manage public relations and corporate communication activities.
- Prepare press releases, newsletters, announcements, and corporate communication materials.
- Support management in strengthening JT+Partners’ public image and professional positioning.
- Organize and coordinate JT+Partners’ participation in exhibitions, conferences, networking events, and industry forums.
- Manage exhibition branding, booth design coordination, promotional materials, and event logistics.
- Organize internal events, team-building activities, workshops, and company gatherings.
- Support employee engagement and internal communication initiatives.

### **Additional Requirements:**

- Strong portfolio demonstrating branding, graphic design, and corporate communication work.
- Advanced proficiency in: Adobe Creative Suite (Photoshop, Illustrator, InDesign), Canva, PowerPoint, Social media management platforms
- Knowledge of video editing, animation, and motion graphics is an advantage
- Familiarity with GCC market standards and international branding aesthetics is preferred
- Excellent graphic design and presentation skills.
- Ability to manage exhibitions, events, and multiple projects simultaneously.
- Excellent English communication skills (Arabic is a plus).
- Ability to work remotely with UAE teams and coordinate across departments efficiently.

### **How to Apply:**

Kindly send your CV or contact the Career Services Center, E-mail: [career.services@balamand.edu.lb](mailto:career.services@balamand.edu.lb), Ext. 7801; 7802