

Junior Indoor Sales Telesales Associate

A digital learning solution provider

Location: Beirut, Lebanon

Major: degree in Business Administration, Marketing, or any related field

Work Experience: 1 – 2 years of experience in sales or customer service

Major Responsibilities:

- Maintain CRM records, collaborate internally & support sales team
- Assist in prospecting, preparing proposals and presentations
- Identify & manage sales leads across target markets
- Support outreach complains via Email & LinkedIn

Additional Requirements:

- Basic knowledge in CRM tools & sales reporting
- English and Arabic are a must
- Gender: Female

Additional Information:

- Medical Insurance + NSSF
- Salary: Around \$700 – 900 + Commission

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb,
Ext. 7801; 7802