

## **Data Analyst**

*A pharmaceutical company*

**Major:** degree in Business Administration, Finance, Economic, Mathematics, or any related field

**Work Experience:** 2 – 5 years of experience in data analysis

### **Major Requirements:**

- Analyze stock value, stock rotation, and days of inventory
- Identify slow-moving and non-moving items and provide recommendations
- Analyze payments to suppliers and upcoming liabilities
- Build cash-flow forecasting models
- Review company expenses and cost centers and propose optimization
- Verify daily transactions in Odoo
- Ensure no pending or inconsistent ERP transactions
- Automate reports inside Odoo and improve data workflows
- Analyze sales team performance.
- Track targets, achievements, and expenditures.
- Compare budget vs actual sales and expenses.
- Prepare monthly dashboards.
- Build reports using Excel, Power BI, or Odoo dashboards.

### **Additional Requirements:**

- Pharma/FMCG experience is a plus
- Strong Excel, Power BI, and Odoo skills.
- Understanding of cost centers, budgeting, and financial KPIs.

### **How to Apply:**

Kindly send your CV or contact the Career Services Center, E-mail: [career.services@balamand.edu.lb](mailto:career.services@balamand.edu.lb),  
Ext. 7801; 7802