
**Make the Climb Easier!!!
Let Us Be There For You**



Good Luck

For further information (interview tips, CV writing, etc.), do not hesitate to visit us.

Career Services Center
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Zakhem Bldg, Room 120
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Career Services Center

**Looking for a job? Internship?
Future Opportunities? Starting your
own business?**

THE UOB ANNUAL CAREER FAIR

Tuesday, May 5th 2009

Zakhem Building

**Watch Out!!!!!!
*It is a One Day Event***

Tips to Help YOU SUCCEED in the Fair

PREPARE YOURSELF

- Research the employer: know more about the company, its product/services, and its annual turnover.
- Bring a folder with a notepad for notes and enough resumes/CVs.
- Dress professionally.
- Anticipate interviewing questions and practice answers. Be prepared to summarize your qualifications and have a few questions for the employers.

DURING THE JOB FAIR

- Do not assume a company does not have vacancies in your field. Always ask about vacancies available.
- When greeting a recruiter, introduce yourself and look confident by initiating a handshake with a smile.
- Demonstrate knowledge of the organization to express interest.
- Get appropriate contact information and ask for a business card in order to be able to follow up.
- Conduct yourself professionally at all times, remember that you could be making impressions when you are standing in line or walking the fair.
- You may ask the following smart questions:
 - *What kind of entry-level positions exist within your organization?*
 - *Does your company hire on a continual basis or just certain times of the year?*
 - *How long does the hiring process take?*
 - *What does your organization consider the 5 most important qualities in an employee?*
 - *Are advanced degrees important - if so, in what areas?*
 - *What courses do you suggest in order to be a successful candidate?*
 - *What personality traits are important for success in your company?*

Arts	Business	Engineering
Alico Cedars Agency	Alico Cedars Agency	Al Hassan G.I. Shaker
Allianz SNA	Allianz SNA	Alico Cedars Agency
Al-Mashreq Private School	Arabia Insurance Company	APAVE Liban
Al-Sanawbar School	Audi Saradar Group	Ayna Corporation
Arabia Insurance Company	Ayna Corporation	Azadea Group
Ayna Corporation	Azadea Group	Baldati Foundation
Baldati Foundation	Baldati Foundation	Born Interactive
Expeditors International	Bank Audi s.a.l	BUTEC SAL
First Step Together Assoc.	Banque Libano Francaise	CCC
Middle East Airlines	Batal Design Center	Cimenterie Nationale
Teach for Lebanon	Born Interactive	CME Offshore s.a.l
SABIS	BCTS	Debbas Group
Fine Arts	Debbas Group	EMCO
aAstudio Group	Expeditors International	Expeditors International
Ayna Corporation	Georges Khoury & Co.	F.A. Kettaneh
Batal Design Center	Holcim	Georges Khoury & Co.
Indevco Group SAL	ICT	Holcim
Sciences	Indevco Group SAL	ICT
Alico Cedars Agency	Jubaili Bros. s.a.l	Indevco Group SAL
Allianz SNA	Middle East Airlines	Issa Holding
Arabia Insurance Company	Netways	Jubaili Bros. s.a.l
Ayna Corporation	Saint George Hospital	Kettaneh Construction
Azadea Group	Sakr Power Group	Lahoud Engineering
Baldati Foundation	Soft Solutions s.a.r.l.	Man Entreprise S.A.L
Born Interactive	SSEM	MDS Holdings
CCC	Teach for Lebanon	MEA
Cimenterie Nationale	SABIS	Saint George Hospital
CME Offshore s.a.l	Transmog Inc.s.a.l.-Cyberia	Sakr Power group
Expeditors International	Zakhem Group	SSEM
Georges Khoury & Co.	Recruitment Co.	Tamer Freres
ICT	Al-Wassim	Teach for Lebanon
Middle East Airlines	Career Design	Technica International
MDS Holdings	CV recruitment	Transmog Inc.-Cyberia
Netways	Educom Overseas	Zakhem Group
Sakr Power Group	Headhunter	ENTREPRENEURSHIP
Soft Solutions s.a.r.l.	ICTN	BIAT
Tamer Freres	IRC	KAFALAT S.A.L
Teach for Lebanon	Itineris Recruitment	
SABIS	Jomea.com	
Transmog Inc.s.a.l.-Cyberia	OMNI Consult	
Zakhem Group	Pro-Recruit	