



UNIVERSITY OF BALAMAND MASTER THESIS GUIDELINE

This University of Balamand (UOB) master thesis guideline serves to lay down the guidelines between a master student and the library supervisor regarding the thesis manuscript.

This form has to be completed for each master thesis by the student and the library supervisor. Student and the library supervisor sign **two** copies of the form. Each party receives a copy before starting working on the thesis. A signed copy will be sent to the thesis advisor.

1. Student and Library Supervisor Information

Names of student: _____

ID#: _____

Department: _____

Faculty: _____

Full name of the thesis Supervisor: _____

Full name of Library Supervisor: _____

2. Fill out by student

ITEM	YES	NO
The student is informed upon the (written) guidelines for the completion of a thesis at UOB		
The student is informed of the flow chart and the process adopted for the completion of the thesis		
The student is informed of the Master's thesis and project guide: Format and presentation		
The student is informed of the adopted Style Manual (APA / MLA) for the preparation of the reference list / bibliography		
The student is informed that a FINAL copy has to be provided to the Library after the defence before issuing the final grade by the Registrar office		

3. Signatures

The Library is responsible ONLY for reviewing the format of the manuscript, not editing or correcting content or references. I agree, to the best of my ability, to act in accordance with the above guidelines.

Student: Date: (DD-MM-YYYY)

Library Supervisor: Date: (DD-MM-YYYY)