Checking for plagiarism and originality in your work

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Definition of Plagiarism:
It’s stealing! It’s lying! It’s plain wrong!
More specifically, according to Hacker in the 7th edition of A Writer’s Reference, “Three different acts are considered plagiarism: (1) failing to cite quotations and borrowed ideas, (2) failing to enclose borrowed language in quotation marks, and (3) failing to put summaries and paraphrases in your own words” (2011, p. 376).

What is Turnitin?
The Turnitin is a web-based anti-plagiarism detection service used at the University of Balamand as an on-line service to which student work is submitted. The software goes through the paper or presentation to detect the plagiarized pieces; it then produces a report, highlighting the plagiarized parts and giving the location of the original text.
The main purpose behind Turnitin is:
- To deter plagiarism
- To hold students accountable
- To determine the congruence of text to sources
- To enhance teaching and student learning
- The Turnitin program resides on the Web outside the UOB domain, and requires using an Internet password if accessed from campus.

1. Submitting to Turnitin
Students can also submit their material.

1. 1 Create an account
1. Log onto: www.turnitin.com

2. Click on NEW USER

![Turnitin login page]
1.2 Enroll in a class

3. Click on Create user profile

4. Click on student

5. Fill out the required info with UOB email address.
   Read the USER AGREEMENT and click on SUBMIT

6. Click on enroll in a class
1.3 Submit an assignment

7. Enter class ID and enrollment password

8. Click on a class name

9. Click on Submit

10. Fill out the required information and upload the paper
1.4 View Originality report

1. To view the Originality report, click on the percentage button in the portfolio

**Originality Report Contents**

**Paper information:** includes the paper title, the submitting user profile name information, the word count, date of the Originality Report creation, and how many submissions have been made to the assignment
1.5 Resubmit paper

1. Access assignment list portfolio

2. Click Submit button and upload the updated version
2. Originality Reports
2.1 Retrieve the report

3. Pop-up window notifying of update status

1. Click on Class name

2. Click on Assignment name
Click on Report, to view Originality report

Click on Title, to view student paper
2.2 View the report

The Originality Report is separated into three main areas in the default view.

1. **Paper information:** The top of the report page shows information about the submitted paper. This includes the paper title, the submitting user profile name information, the word count, date of the Originality Report creation, and how many submissions have been made to the assignment.

2. **Paper text:** the extracted text only version of the submitted paper. Matching text is highlighted in a color that corresponds to the matching source listed on the right side of the Originality Report.

3. **Matching source:** the list of matching sources for the highlighted areas of the paper text to the left. If you click on the link, the original source will be retrieved, so you can compare matching text to its source.

Click on “show in webpage” To view original source form internet
2.2.1 Color Codes

The color of the report icon indicates the overall similarity index of the paper, based on the amount of matching or similar text that was uncovered. The percentage range is 0% to 100%. The possible similarity indices are:

<table>
<thead>
<tr>
<th>Color</th>
<th>Percentage Range</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLUE</td>
<td>0%</td>
<td>No matching text</td>
</tr>
<tr>
<td>GREEN</td>
<td>1 word -24%</td>
<td>1-24% matching text</td>
</tr>
<tr>
<td>YELLOW</td>
<td>25-49%</td>
<td>25-49% matching text</td>
</tr>
<tr>
<td>ORANGE</td>
<td>50-74%</td>
<td>50-74% matching text</td>
</tr>
<tr>
<td>RED</td>
<td>75-100%</td>
<td>75-100% matching text</td>
</tr>
</tbody>
</table>

2.2.2 Types of sources

- **An internet source**: 23% match (Internet from 04/25/09)
  - [http://www.isb.edu](http://www.isb.edu)

- **An archived internet source**: 5% match (Archived internet from 07/01/09)
  - [http://www.cluteinstitute-onlinejournals.com](http://www.cluteinstitute-onlinejournals.com)

- **An article form database**: Robbins, Ruth R., *Attitudes and Perceptions of Employees*

- **A student paper in your class or university**: 8% match (student papers from 03/04/09)
  - Submitted to University of Balamand on 03/04/2009

- **A student paper in university/institution***: < 1% match (student papers from 12/11/07)
  - Submitted to Strayer University

*Send request to institution or instructor to view paper*
2.3 Re-analyse the report: optional features

1. Exclude quoted: properly cited material
2. Exclude bibliographic list
3. Exclude small matches; gives the number or % you set
4. Remove a source if not needed; click the cross
5. Refresh to generate new report at a later date or new matching sources

2.4 Print or Save the Report

Click the print icon in the report header to provide a reader-friendly report with a list of the sources.
Click the download icon to download and save a copy of a report in HTML format; you will no be able to link to the direct source in this copy.

Questions or Help

Student training video: http://www.turnitin.com/static/videos/student_ppm.html

For further help or in case of difficulties, contact the E-Resources Librarian:
email: eresources@balamand.edu.lb or call +961-6-930250 EXT 4077.