

Data Analyst- Africell

Africell provides voice, SMS, data and mobile money services to over 16 million subscribers in west, central and southern Africa

Location: Beirut, Downtown

Working Days and Hours: Monday until Friday; From 9:00 a.m. until 5:00 p.m.

Major: degree in Business Administration, Economics, Finance, Accounting, Mathematics, or any related field

Experience: 0–2 years of relevant professional experience, preferably in data analysis, business analysis, or a similar field

Major Responsibilities:

- Prepare daily, weekly, and monthly business reports.
- Monitor key performance indicators (KPIs) and business metrics.
- Analyze data trends and highlight significant changes or anomalies.
- Provide insights and recommendations based on analysis findings.
- Support management with ad-hoc reporting and business analysis requests.
- Review data accuracy and consistency across reports.
- Identify and investigate discrepancies in reported figures.
- Coordinate with relevant departments to clarify and resolve data issues.
- Maintain documentation of reports and KPI definitions.
- Assist in monitoring revenue-related business performance indicators.
- Support investigations related to revenue variances and operational issues.
- Contribute to the identification of process improvement opportunities.
- Help ensure reporting aligns with business objectives and controls.
- Support cross-functional initiatives through data-driven insights

Additional Requirements:

- Basic understanding of business performance metrics and Key Performance Indicators (KPIs).
- Familiarity with report preparation and presentation techniques.
- Basic knowledge of the telecommunications industry is an advantage.

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb, Ext. 7801; 7802